

Birthday Party Details

Time: 2:55-4:15

Number of Students: 25 is the recommended amount of students . The host parent should stay at the party until all students are picked up.

Invitations: Please do not send invitations out at school. E-vite and email are great ways to invite others. Students should invite their whole class or all the girls/boys, and then add others from different classes. Please be sensitive to include others since the party is at school, and students can see who is invited.

**** Please remind parents to update their child's Campus Dismissal Manager through Smart Tag.**

Set Up: I have my planning time from 2:00-2:50. I will set up two tables in the cafeteria between 2:30-2:40. After checking in with the office, you can come down to the cafeteria to set up anything you have for the party.

Format: Students will meet in the gym after the dismissal bell, and we will play games until 3:30ish. Next, we go into the cafeteria to eat cake and snacks, and then go back to gym until 4:15.

Food: Parents provide food/snacks. Birthday parties are **NUT FREE**, so any food or snacks cannot contain nut products or be made in nut factories. Students will eat in the the lunch tables. No soft drinks. Students are usually hungry and not all students eat sweets so a snack in addition to cake or cupcakes is appreciated. The students are always thirsty and hungry after games, so it helps to have some water or food set out ready for the kids on the cafeteria table. We can light candles at school.

Snack suggestions - goldfish, fruit, cheese sticks, yogurt, Pirates Bootey, pretzels, popcorn, finger sandwiches Chick-fila chicken tenders.

Gifts: If you expect gifts it helps to bring a box or laundry basket to take the gifts home.

Call or email questions:

Gym: 512-732-9180 ext. 25911

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Thanks!

Stephen Presley